

FOR PSA MEMBERS: *GENERAL 28/2021*

25-10-2021

## Employee-initiated cross transfers in the Public Service

The PSA every month issues an *Informus* to assist employees who are interested in cross-transfers in the Public Service.

Members who want to make use of this PSA service must approach the relevant PSA Provincial Office by the 15<sup>th</sup> day of the month and provide the following *detailed* information:

- Member's contact details; post/rank and salary level, department, city and region where currently employed AND the province, city and region/district to where a cross-transfer is required.

If sufficient/complete information is not supplied by the member, the PSA will not be able to publish the request.

The *Informus* will be issued after the 20<sup>th</sup> of every month. The next edition will be published at the end of November 2021.

**IMPORTANT:** It must be noted that the aim is to facilitate the identification and matching of employees for cross-transfer purposes. Employees will, however, still be required to ensure compliance with applicable legislative and policy frameworks of the Public Service.

**The request list for OCTOBER 2021 is attached**

Members can contact the relevant PSA Provincial Offices for more information on the listed requests. **Also note that members should resubmit requests on a monthly basis should the need still exist.**

GENERAL MANAGER