

Update: Inspection - Waterberg District Office

Members will recall that the PSA requested the intervention of the Department of Employment and Labour upon the employer's failure to disinfect the office after an employee tested positive for COVID-19. The Department carried out An inspection in terms of Section 29 of the *OHSA* on 2 June 2021. The inspector issued an Improvement Notice in terms of Section 30 of the *OHSA* where the employer was directed to take the following steps within 60 days of receiving the Notice:

- Replace all defective lights bulbs and replace covers;
- Keep every indoor workplace clean, orderly, and free of materials, tools and similar items that are not necessary for the work done in such workplace;
- Make available and maintain an unimpeded workspace for every employee (most offices have lot of unused paperwork stored making it difficult for the employees to move around);
- Repair and replace ceiling;
- Service all fire extinguishers, hose reels and ventilation air conditioners;
- Keep a copy of a valid certificate of compliance of electrical installation and give a copy to labour inspector;
- Replace all broken toilet seats;
- Provide toilet soap or a similar cleansing agent free of charge to employees;
- Supply disposable paper towels or hot air blowers at wash basins;
- Provide running hot and cold water for washbasins and hot water taps in kitchen;
- Ensure that employees do not store materials, tools or other goods not related to the use of dining room;
- Ensure that all rooms and facilities are in a clean, hygienic, and good state of repair;
- Provide conspicuous signs outside the entrance of every toilet to indicate gender;
- Provide SHE bins for the employees, specifically female toilets;
- Make a designated first-aid aid box available and accessible during emergencies;
- Affix safety symbolic signs that indicate the location of the first-aid box; and
- Conduct a hazard identification and risk assessment, put control measures in place to prevent injuries.

Members will be informed of developments.

GENERAL MANAGER