

FOR PSA MEMBERS: NATIONAL DEPARTMENT OF TOURISM (NDT)

15-10-2021

## What's happening at Department of Tourism?

### Review: Gift Policy for Department of Tourism

Members are hereby being consulted on the policy review proposed by the employer to the Gift Policy. The policy outlines the process that employees need to follow when applying for permission to receive and accept gifts. It further outlines how gifts are disposed and which gifts are exempted from being declared. It excludes gifts received from family or friends outside the work environment or the gifts, donations and sponsorships presented to the Department of Tourism.

The said policy applies to all employees of the Department, including interns and contract workers. Gifts offered to employees during functions or events and promotional items handed out by the Department are amongst the exempted gifts. Cash, and discounts for private use are amongst prohibited gifts. The policy provides a guide on how and when prior approval for acceptance of gifts is required.

Members are urged to read through the draft policy and send their inputs to the PSA at [joseph.mashigo@psa.co.za](mailto:joseph.mashigo@psa.co.za) and/or [smabele@tourism.gov.za](mailto:smabele@tourism.gov.za) on or before **22 October 2021**.

### Matters of mutual interest

Members are urged to raise all issues of concern that they would like the PSA to engage the employer on, as well as issues that relate to members' interests in the workplace and their conditions of service. Such issues may be submitted to the PSA Branch Chairperson, Mr Sibusiso Mabele on [smabele@tourism.gov.za](mailto:smabele@tourism.gov.za).

Members will be updated on developments.

GENERAL MANAGER