

## Feedback: Alert-level 4 Steering Committee meeting - 30 June 2021

The PSA noted with concern the circular issued on alert-level 4, which is not in synergy with *Circular 5* issued by the DPSA that provides that offices should be depopulated to be at not more than 50% of staff capacity while the Department has implemented 50% staff capacity. This matter was raised with the employer for urgent intervention to be compliant. The following has been agreed to:

### Marriage services

It was clarified that only registration (capturing) of marriages will be conducted, including re-issuing of marriage certificate and no marriage will be conducted or solemnised by officials in DHA offices.

### Mobile units

*Circular 24/2021* is silent on services rendered by mobile units and consequently the PSA has requested that mobile services be suspended until the next address by the President of the country. The Makapanstad mobile unit will continue operating as normal owing to challenges, but will comply with regulations under alert-level 4 *Circular 24/2021*.

### Cleaning of offices

Offices such as Ganyesa, Ventersdorp and Swartruggens have only one cleaner each. The Department has secured and appointed cleaning services, including Vryburg medium office with effect from 1 July 2021. The District Operation Managers in all four districts were tasked to see how best offices can be cleaned on a regular basis. The PSA cautioned that if cleaning of offices is carried out on weekends, the Province must first consider the availability of funds to be able to pay for overtime to officials rendering such services.

### COVID-19 statistics

In total, 24 cases have been reported since April 2021 of which 12 cases were reported for only June 2021. There are currently seven active cases and no fatalities.

All employees are encouraged to report non-adherence of COVID-19 protocols and the above *Circular*, to the Home Affairs Provincial Chairperson MC Majuda [monnapula.majuda@dha.gov.za](mailto:monnapula.majuda@dha.gov.za) / 081 016 4927 or to the PSA Provincial Office (018) 381 9600.

GENERAL MANAGER