

Update: COVID-19 vaccination roll-out plan - Department of Social Development

During a special Council meeting on 19 July 2021, the employer tabled a roll-out plan for the Department of Social Development for consultation purposes on the vaccination portfolio for eligible employees in the Department.

The Department of Social Development (DSD) engaged the Department of Health from February 2021 to prioritise the DSD portfolio for vaccination during phase 1 and again during phase two of the vaccination program. The DSD only received confirmation from the Department of Health in July and certain occupational groups were identified to be prioritised as eligible in relation to the work they perform, e.g., frontline staff. The following categories were identified:

- **Early-Childhood Development (ECD) workforce** - Educators looking after children at ECD centres, which remain open during the current lockdown alert level and are thus at risk similar to school teachers are.
- **Group B Social Service Professions** - Social workers who provide psychosocial support to citizens affected and infected by COVID-19 as well as other social illnesses. Inclusive of private sector.
- **Group C National and Provincial Staff, inclusive of Cleaning and Security staff** - All frontline staff members who are in direct contact with members of the public through registration, monitoring and evaluation, processing of child protection register applications, etc.
- **Group D SASSA Staff** - All frontline staff dealing with grant applications, home visitations to assist the elderly, persons with disabilities, etc.,
- **Group E National Development Agency all on the database** - Employees who are in direct contact with the public, collecting applications daily for consideration of grant funding for projects and includes a cohort of people who assist in SASSA queues.

The DSD in its submission also indicated that its preference is for a single-dose vaccine (J&J), if possible and feasible. It also indicated that transport will be provided by Provincial Departments to assist employees who need to visit different vaccination sites. The roll-out plan commenced on 19 July and will be closely monitored. Regular feedback will be provided. The DSD already registered most of the eligible employees on the EVDS system and the vaccine sites have been identified per province (*attached*).

The Department of Health has confirmed the initial vaccination sites for the DSD Cluster. Based on the ongoing analysis of the vaccination site capacity and stock levels against the demand of the workforce, it may add additional sites. The PSA applauds the DSD for this initiative.

Members are encouraged to make use of this opportunity, whilst emphasising that this is a voluntary choice.

GENERAL MANAGER

DEPARTMENT OF SOCIAL DEVELOPMENT PORTFOLIO / Portfolio VACCINATION ROLL-OUT PLAN

Briefing to PHSDSBC
16 July 2021

Building a Caring Society. Together.

www.dsd.gov.za



BACKGROUND AND CONTEXT

- The DSD engaged with DoH from February 2021 on prioritizing the DSD Portfolio/ Portfolio for vaccination during phase 1 and again during phase 2 of the vaccination programme – against the context of the work we are doing as the Portfolio i.e. frontline staff.
- Confirmation from DOH has been received in this regard during the current phase.

CATEGORIES ELIGIBLE

NO	CATEGORY / ELIGIBILITY	RATIONALE
1	Group A ECD Workforce: (Incl. of entire workforce)	A cohort of educators looking after children at ECD centers which remain open during the current lockdown alert level, and are thus at risk in the a similar manner in which school teachers are. Data base from ECD PES + ISF (for unregistered ECDs)
2	Group B: Social Service Professions; (incl. SW +ASW + CYCCs + ACYCCs +Student Social Workers + CDPs)	Social workers who provide psychosocial support to citizens affected and infected by covid-19 as well as other social ills, conduct site visits and work with DoH across the country. Incl. of CDPs. Incl. Private sector/ NGO's / Public Sector etc.
3	Group C: DSD National and Provincial Staff (all on persal) (Incl. of SACSSP Staff as well as cleaning and security staff)	Rationale: All frontline staff who are in direct contact with members of the public through NPO registration, monitoring and evaluation, processing of child protection register applications, consultations for adoptions, engagements with CSOs, civil society and stakeholders, incl. distribution of food parcels to the public, customer related queries etc. amongst others.

CATEGORIES ELIGIBLE

NO	CATEGORY / ELIGIBILITY	RATIONALE
4	Group D: SASSA Staff Nationwide (all on persal)	All front frontline staff dealing with grant applications incl. home visitations to assist i.e. the elderly, persons with disabilities, and child support grant beneficiaries amongst others,
5	Group E: National Development Agency: (all on NDA database)	Our staff are in direct contact with the public collecting applications on a daily basis for consideration of grant funding for projects, in addition, they do capacity building training and monitor projects on sites across the republic. Furthermore, they include a cohort of people who assist in manding SASSA queues.

SUMMARY OF DATA

DSD Portfolio VACCINATION ROLLOUT	
ECD Workforce	129 860
DSD CDP:	1 911
DSD Portfolio Support Staff	17 531
SACSSP - SSP	97 965
Total	247 267

ECD Workforce	Total
EC	12 649
FS	8 290
GP	32 603
KZN	21 749
LIM	18 442
MP	9 351
NW	7 056
NC	3 117
WC	14 475
No Prov Indicated	2 128
Grand Total	129 860

DSD CDP	Total
EC	551
FS	26
GP	149
KZN	239
LIM	332
MP	197
NW	261
NC	84
WC	50
National	22
Grand Total	1 911

SACSSP - SSP	Total
EC	8 218
FS	3 478
GP	22 822
KZN	17 144
LIM	6 964
MP	4 123
NW	3 772
NC	2 076
WC	10 398
Other	18 970
Grand Total	97 965

DSD Portfolio Support Staff	Total
EC	1 078
FS	1 371
GP	1 492
KZN	1 295
LIM	640
MP	675
NW	999
NC	453
WC	708
National	758
NDA	184
SASSA	7 822
SACSSP	56
Grand Total	17 531

Building a Caring Society. Together.

www.dsd.gov.za

Principles / Success Factors/Lessons Learnt -1

- Availability of Credible data for final consideration by DoH;
- Use of existing sites (used by DBE and current sites countrywide);
- Preference is for single-dose vaccines; (J&J) where possible and feasible
- Transportation provided by Provinces Departments + SASSA + NDA for their staff. (NB: DoH's role is purely to ensure vaccination - any other matter is borne to the DSD Portfolio);
- POPIA and Privacy measures have been considered in line with DSD privacy policies/regulations;
- Allocation of DSD site vaccination contact persons/ x2 per site; (Entire/Portfolio);
- Communication matters to be coordinated across the sector; (key messages, media briefing, comms to staff etc.);
- Development of daily monitoring tool (dashboards etc.) and availability of District Heads to trouble-shoot challenges;
- Urgent MinMec TBC to brief MECs on progress.

Principles / Success Factors/Lessons Learnt -2

- Allocation and deployment of vaccination site contact persons/ x2 per site; (Entire\ Portfolio); to manager operations
- Communication matters to be coordinated across the sector; (key messages, media briefing, comms to staff etc.);
- Consultation with all stakeholders and sharing of information for planning purposes
- Vaccination Hesitancy – to have key messages in the communication plan to counter misinformation about vaccine
- Establishment of PMOs at the lowest level possible – enable easy coordination and troubleshooting of challenges
- Development of daily monitoring tool (dashboards etc.) and availability of District Heads to trouble-shoot challenges; - progress reports on daily vaccination uptake/turn-up of officials
- Briefing of political principals on progress.

PROJECT MANAGEMENT OFFICE (PMO)

Structure /Composition:

- National PMO - DSD Portfolio + DoH
- Extended NPMO – NPMO + Provincial Leads
- District + Local – District Managers and Local Office Managers, Logistics/Transport/OHS, Communications, HR

Frequency:

- Daily at 08h00
- Daily 17h00
- Daily (Time TBC)

DSD + SASSA + NDA must work together at District Levels to ensure coordination and ease of implementation at vaccine sites.

Status Update: 14 July 2021

Building a Caring Society. Together.

www.dsd.gov.za



Important engagements: Establishment of project structures

- Developed a national project plan to guide the implementation.
- Held several meetings with DOH (Dr Crisp and Prof. Ian) and team to initiate the planning process and these are ongoing on a daily basis.
- Had a meeting with HOD's and CEO's on the 07 July 2021 where they identified their Provincial leads and consistently updated them on progress.
- Established an extended PMO where we meet daily with provinces and entities to provide guidance and track progress (held 8 meetings already) and we are taking lessons from the DBE process
- Provinces have engaged with their districts for collection of data and completion of their VR plans.
- Presented to the National Communicators Forum on the 10 July 2021 to explain the process and enable them to develop their communication plan

Status of Uploading of Data on DOH EVDS system

Categories	Target	Uploaded	Rejections	% R	Outstanding
NDA	184	184	0	0.00%	0
SASSA	7 874	7 874	0	0.00%	0
DSD Cluster Workforce	8 387	8 387	14	0.17%	0
CDP	1 889	1 889	0	0.00%	0
<i>SASSCP</i>	<i>90 804</i>	<i>84 930</i>	<i>5 874</i>	<i>7%</i>	<i>0</i>
<i>ECD - Stim</i>	<i>119 959</i>	<i>109 440</i>	<i>10 519</i>	<i>10%</i>	<i>0</i>
<i>ECD - ISF</i>	<i>9 901</i>	<i>8 529</i>	<i>1 372</i>	<i>16%</i>	<i>0</i>
Security & Cleaning Staff	5 741	2 092	178	9%	3 649
Total	244 739	223 325	17 779	8.0%	3 649
		91%			1%

Building a

Rejections: ID number failures

SOCIAL DEVELOPMENT SECTOR POPIA EXEMPTION APPLICATION

FORM

Provincial Departments	Submission Status
Eastern cape	Yes
Free State	Yes
Gauteng	Yes
Kwa-Zulu Natal	Yes
Limpopo	Yes
Mpumalanga	Yes
North West	Yes
Northern Cape	Yes
Western Cape	Yes
Entities	Submitted (Yes/No)
SASSA	Yes
NDA	Yes
Council	Submitted (Yes/No)
SACSSP	Yes

Buildi



social development
Department
Social Development
REPUBLIC OF SOUTH AFRICA



District Rollout Plan Format

Name of Entity	Local office Manager: Name and Surname	Cellphone Contact Number	Email address	Name of local office	Address of office	Province	District	Local municipality	Town/village	Number of total staff (including contract workers and interns)	No of staff to be vaccinated on day 1	No of staff to be vaccinated on day 2	No of staff to be vaccinated on day 3	Type of transport planned for staff to get to the vaccination site	Can the staff be easily reached to communicate about when they are being vaccinated	Any comments/risks to note	Recommended action for consideration
Metro South Regional Office	Mehnaaz Essop	829 774 007	MEHNAAZ.ESSOP@WESTERNCAPE.GOV.ZA	Regional Office	41 Rosmead Avenue Wynberg	Western Cape	Metro South	Regional Office		41	15	15	11	GG/own	Yes	None	Can reduce days
Athlone SDA	Anneline Carolus	844 430 692	ANNELINE.CAROLUS@WESTERNCAPE.GOV.ZA	Athlone SDA	Spesbona Hostel, C/o 12 Avenue and Wallis Street, Hazendal	Western Cape	Metro South	Athlone SDA		22	10	10	12	GG/own	Yes	None	Can reduce days
Phillipi SDA	Yolanda Fransman	829 664 895	YOLANDA.FRANSMAN@WESTERNCAPE.GOV.ZA	Phillipi SDA	Spesbona Hostel, C/o 12 Avenue and Wallis Street, Hazendal	Western Cape	Metro South	Phillipi SDA		52	20	20	12	GG/own	Yes	None	Can reduce days
Gugulethu SDA	Nonkululeko Mhaleni	746579388	NONKULULEKO.MHALENI@WESTERNCAPE.GOV.ZA	Gugulethu SDA	C/o NY2 and NY3, Gugulethu	Western Cape	Metro South	Gugulethu SDA		34	12	12	13	GG/own	Yes	None	Can reduce days

Building a Caring Society. Together.

www.dsd.gov.za



Status of Submission of District rollout plans due date: 12 July 2021

Provincial Departments	Submission Status
Eastern cape	Yes
Free State	Yes
Gauteng	Yes
Kwa-Zulu Natal	Yes
Limpopo	Yes
Mpumalanga	Yes
North West	2 districts outstanding
Northern Cape	Yes
Western Cape	Yes
Entities	Submitted (Yes/No)
SASSA	Outstanding EC, KZN and NW
NDA	No
Council	Submitted (Yes/No)
SACSSP	No
DSD National Office	No

High Level Project Plan Timelines

PARTS	SECTION	HIGH LEVEL OUTPUT	COMPLETION DATES	STATUS
Part A	PMO	PMO establishment at all levels (DSD/SASSA and NDA to work together)	07-Jul-21	Done on the 07 July 2021
Part B	Eligibility	Eligibility, POPIA and principles	09-Jul-21	Waiting for POPIA exemption approval
Part C	NDA agreements	Finalisation of NDA	09-Jul-21	Copy of obtained from DOH
Part D	DSD Master database	Consolidation of the DSD Portfolio database	06-Jul-21	Completed
Part E	Uploading of Database on EVDS	Completion of uploading of database on EVDS	07-Jul-21	Completed
Part F	Vaccination rollout plan	District schedules completion	12-Jul-21	Received from all provinces (outstanding some districts)
Part G	Communication	Communication plan	13 July 2021 ongoing	Work in progress
Part H	Vaccination start date and end date	TBC	TBC	DOH confirmed the 19 July 2021 to 23 July 2021
Part I	Ongoing M&E	Daily stats on number of workforce vaccinated per	Daily	

Vaccination Sites: Department of Health

- The Department of Health has confirmed the initial vaccination sites for the DSD cluster
- Based on their ongoing analysis of the vaccination site capacity and stock levels against the demand of the workforce, they may add additional sites
- In addition, consideration will be made for improved access to sites to circumvent long travelling distances were possible

Presentation by DOH

Building a Caring Society. Together.

www.dsd.gov.za



KEY MESSENGERS

- The Minister of Social Development;
- The Deputy Minister of Social Development;
- MECs of Social Development;
- The Director-General of Social Development
- HODs of Social Development;
- CEOs of SASSA and NDA;
- Registrar of the South African Council for Social Service Professions;
- Chairperson of the ECD Inter-sectoral Forum (ISF)
- DDGs;
- Senior Managers of Social Development;
- Spokespersons of Social Development, SASSA and NDA.
- Organised Labour

COMMUNICATION APPROACH: Internal

Channels	Objective	Activities
<ul style="list-style-type: none"> • Intranet; • Newsletters; • Emailers; • TV screens; • Designed Posters; • Website (FAQs). 	<p>Boosting of staff morale To encourage the sector to be vaccinated in their numbers</p>	<ul style="list-style-type: none"> • Briefing of staff members and the sector by DG, CEOs and the Registrar; • Briefing of organised labour; • Vaccination challenge led by CEOs, ADG and HODs • Announcement of first province to vaccinate the most officials. • DG and HOD to announce first branch to vaccinate most of its officials. • DDGs to encourage officials in their branches to vaccinate. • Communication to get three trophies for best branch, province and district. • Staff members to contribute their vaccination journey and post on our social media platforms using the #IchoosevaccINATION and #DSDvaccINATION • Communication and IT to consider the development of a micro site where sector officials can document their vaccination journey

COMMUNICATION APPROACH: External

Channels	Objectives	Activities
<ul style="list-style-type: none"> • Radio • TV • Social Media platforms • The Media Briefing; • Vaccination Visuals (Pictures and Videos); • Media advisory and voicenotes; • Media Statement; • Social Media; • Infographics; • Website(SACSSP, SASSA, NDA and DSD) 	<p>Media briefing, statement, interviews, vox pops and videos of vaccinated staff members (testimonials), regular updates on numbers</p>	<p>Prelaunch activities</p> <p>Media engagement</p> <ul style="list-style-type: none"> • Vaccination Launch: Media briefing by Minister, MECs and Registrar <p>During vaccination activities</p> <ul style="list-style-type: none"> • Visits by Minister, DM, MECs and Registrar at the vaccination sites on the first day • Visits by CEOs, ADG and HODs • Social media updates • Media interviews and testimonials <p>Post Vaccination activities</p> <ul style="list-style-type: none"> • Media interviews, Social media updates, testimonials.

KEY MESSAGES

KEY MESSAGES	SUPPORTING STATEMENTS
Encourage officials to vaccinate against COVID-19	<ul style="list-style-type: none">• The spread of COVID-19 pandemic has affected the work of Social Development Sector;• Delivery of social services is also negatively impacted by COVID-19 pandemic;• It is therefore important to encourage officials and stakeholders of the Social Sector to vaccinate; and• This will save lives by reducing rate of new infections and ensuring that the virus is not easily contracted.

KEY MESSAGES Cont...

KEY MESSAGES	SUPPORTING STATEMENTS
<p>Address stigma associated with persons infected and affected with COVID-19</p>	<ul style="list-style-type: none">• Persons infected and affected by COVID-19 are often discriminated due to the stigma associated with the virus;• Some officials are discriminated by fellow colleagues even after self isolation;• It is imperative to address the stigma as it affects the rights and dignity of those who have tested positive; and• Those with first experience of being discriminated, say the stigma is tantamount to that of persons who tested positive for HIV.

KEY MESSAGES Cont...

KEY MESSAGES	SUPPORTING STATEMENTS
Dismiss the myth that vaccines causes COVID-19	<ul style="list-style-type: none">• Some are hesitant to vaccinate against COVID-19;• This is informed by the myth that vaccine causes kills people and contribute to the spread of new infections;• The myth must be dismissed as it misleads South Africans to believe wrong information that vaccine contributes to more infections and kills people.• Let us unite and embrace one another in the fight against COVID-19 pandemic.• All vaccines saves lives, whether single or double dose and are all approved by SAHPRA

KEY MESSAGES Cont...

KEY MESSAGES

Social Sector officials to lead by example and vaccinate against COVID-19

SUPPORTING STATEMENTS

- It is in our hands to lead by example as Social Development portfolio during the vaccination rollout;
- Officials have a responsibility to support and encourage one another to vaccinate during the rollout;
- While vaccination does not serve as a full protection against infection, it will assist to protect officials and stakeholders in curbing the spread of new infections;

KEY MESSAGES Cont...

KEY MESSAGES	SUPPORTING STATEMENTS
<p>Getting vaccinated means protecting not only ourselves, but also the communities we serve</p>	<ul style="list-style-type: none">• Vaccination is a personal choice, but there could be devastating consequences for the vulnerable we serve, as well as colleagues if we don't take it;• The only way we can all go back to live normal lives is if we get enough people vaccinated;• Officials and stakeholders within the sector are encouraged to take vaccine;• After vaccination people may have side effects which are normal signs as your body is building protection and resistance against the virus;• We assure people that nothing bad will happen to them if they take vaccine as COVID-19 vaccines remain effective in preventing severe disease even with the Delta variant infection;• The COVID-19 vaccine provides the best chance of reducing new infections, severe illness and hospitalisation.

KEY MESSAGES Cont...

KEY MESSAGES	SUPPORTING STATEMENTS
DSD Portfolio Officials who are not on the EVDS database	<ul style="list-style-type: none">• If a DSD Portfolio workforce is not on the EVDS the affected individual must notify their local office manager who will verify the information and update the district and provincial database;• The province will submit the name and details to National DSD Project Management Office;• The National DSD project management office will then facilitate the updating of the information on the EVDS system of the Department of Health;• The Department of Social Development will then notify the Province once the EVDS system has been updated for purposes of further communication to the District and Local office.

KEY MESSAGES Cont...

KEY MESSAGES	SUPPORTING STATEMENTS
Refusal by DSD Portfolio officials to be vaccinated	<ul style="list-style-type: none">• Should an official refuse to participate in the vaccination programme, they must:• Notify their direct supervisor who must escalate the notification to the head of the Human Capital Management;• Human Capital Management unit must notify the Provincial or National Project Management Office• The official must be provided with an indemnity form that must be signed;• The indemnity form must be recorded in the file of the individual

KEY MESSAGES Cont...

KEY MESSAGES	SUPPORTING STATEMENTS
ECD workforce not on the stimulus database	<ul style="list-style-type: none">• ECD workforce not on the stimulus database must obtain a letter of support from the Inter-Sectoral Forum (ISF) confirming their registration with the Department;• If an ECD is unregistered, they must obtain a letter from the ISF to confirm their existence and registration with a particular entity within the ECD network;• Letters from the ISF must be signed off by the Chairperson of the ISF and sent to National DSD Project Management Office;• The National DSD project management office will then facilitate the updating of the information on the EVDS system of the Department of Health;• The Department of Social Development will then notify the ISF once the EVDS system has been updated for purposes of further communication to the ECD.

KEY MESSAGES Cont...

KEY MESSAGES	SUPPORTING STATEMENTS
Compliance with POPIA	<ul style="list-style-type: none">• POPIA and Privacy measures have been considered in line with DSD privacy;• The department applied for exemption and is awaiting response from Information Officer;• All vaccinations must be conducted in line with POPIA

Next critical steps for state of readiness

- DOH has confirmed the vaccination sites and the state of readiness to start on the 19 -23 July 2021 with DSD Portfolio.
 - Provinces have mobilised their local offices and have worked on how their staff would go over a three day period to be vaccinated.
 - They are also working on their transport plans
- The *ECD sector* that is not included in the ECD stimulus have collected names of workforce which have been provided to DOH.
 - The ECD sector once the dates are announced would make their own arrangements to get to vaccination sites
- An urgent MINMEC should be convened to bring MEC's on board
- A media briefing to the sector by Thursday the 15th July 2021 to release information on the vaccination rollout programme
- The communication targeting **officials** in the Portfolio as well as to the **ECD** and **SSP's in the NGO** sector should continue before and throughout the process

Conclusion

- It is recommended that Council note and support the roll out in the DSD Sector.

- THANK YOU