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FOR PSA MEMBERS: FREE STATE GENERAL PUBLIC SERVICE SECTORAL BARGAINING COUNCIL

21-05-2024

Advertisement to fill FTSS position: GPSSBC Provincial Departments – Free State

In terms of GPSSBC Resolution 3/2001 and amendment in Resolution 1/2024, the PSA is allocated a position of Full-Time Shop Steward (FTSS) in the Free State, which is currently vacant. The Free State GPSSBC Branch is therefore advertising the position of FTSS. Shop stewards in Free State Provincial Departments of Agriculture, COGTA, Community Safety, Roads and Transport, Education (non-educators), DESTEA, Human Settlements, Office of the Premier, Public Works, Sport, Arts, Culture and Recreation, and Treasury are welcome to apply.

- **Position: FTSS**
- **Duration: One year**
- **Closing date: 24 May 2024 at 08:00**

Requirements

- Must have been a PSA shop steward for at least two years.
- Sole association with the PSA for at least four years.
- Proven ability to recruit new members.
- Proven ability to represent members at grievance meetings and disciplinary hearings.
- Provincial Manager must support nomination and election.
- Must possess key skills and knowledge requirements.
- Have a valid driver's license and motor vehicle – willing to use for PSA activities.

Strong recommendation

- Flexibility in working hours. Must be able to work outside normal working hours.
- Willing to learn.
- Willing to travel long distances and often sleep in other towns.
- Must be able to work under pressure.

Key Performance Indicators

- Assist members with grievance processes – compiling grievances, conciliations, and arbitrations.
- Advise, guide, or/and represent employees in disciplinary proceedings.

- Monitor employer's compliance with laws and collective agreements regulating terms and conditions of employment.
- Generate reports of employer non-compliance with laws and collective agreements regulating terms and conditions of employment.
- Represent PSA and participate in collective bargaining processes.
- Execute any other duties that may be assigned to him/her by the PSA.
- Recruitment and meet weekly target and retaining members.
- Arrange and attend meetings with members and stakeholders.

Shop Stewards, who are interested must submit their applications to lynsie.pelser@psa.co.za.

Reuben Maleka
GENERAL MANAGER